

**STATUTE OF THE SPORT - TECHNICAL COMMITTEE  
of the European University Hockey Association ("EUHA")**

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**Article I.**

**Basic Provisions**

1. Statute of the Sport - Technical Committee (hereinafter referred to as the "Statute") primarily governs mission, basic tasks, structure, assembly, process and conduct of meetings, decision-making process and record-keeping of the Sport - Technical Committee of the EUHA (hereinafter referred to as the "Committee").
2. Committee operates in compliance with the EUHA mission and goals, EUHA Statute, EUHA Manual (hereinafter referred to as the "Manual"), resolutions of the EUHA Board Committee and generally binding provisions entirely in keeping with the principles of the EUHA and the European University Hockey League (hereinafter referred to as the "EUHL"). Committee acts on their own initiative or based on requests from the EUHA bodies and other authorized subjects participating in the EUHL.
3. Committee is subject to decisions of the EUHA Board Committee, unless stated otherwise in this Statute. In justified cases, operations of the Committee may be directly governed by the EUHA Board Committee. Additionally, the Committee is subject to supervision by the EUHA Board Committee, thus the Committee is obliged to submit monthly written performance reports prepared by the Committee Chairman in the first week of the month following the month to which the report applies.
4. Committee membership is a honorary membership without pay.



## Article II.

### Committee Tasks

1. Committee is an executive committee of the EUHA and performs tasks related predominantly to drafting Manual for the relevant season, drafting contracts between the University Teams and the EUHA for the relevant season, drafting other documents related to sport - technical operations of the EUHL, sport - technical organization and coordination of the EUHL and communication between the University Teams and the EUHA on sport - technical level.
2. Within its scope, the Committee performs predominantly the following tasks:
  - a) governs and coordinates sport - technical aspects of the EUHL,
  - b) drafts analyses, directives and recommendations related to improvements in sport - technical aspects of the EUHL operations and submits those to the EUHA Board Committee for approval,
  - c) proposes amendments and modifications to the Manual or other regulations related to sport - technical operations of the EUHL and submits those to the EUHA Board Committee for approval,
  - d) interprets provisions of the Manual and other regulations and specifications related to sport - technical aspects in cases of uncertainties and submits those interpretations to the EUHA Board Committee for approval,
  - e) participates in selection of the "EUHL select team" and cooperates with the main coach and representation manager appointed by the EUHA Board Committee on selecting members of the realization team,
  - f) coordinates the EUHL Game Schedule for the relevant EUHL Season,



- g) in cooperation with the EUHL Disciplinary Committee approves final rankings for the relevant EUHL season,
  - h) delivers opinions related to reasons for why a EUHL game did not take place; those opinions then serve as a professional basis for decisions of the EUHL Board Committee when ruling on culpability in an omitted game and determining severity of infringement of the University Team's obligations,
  - i) handles motions related to sport - technical organization of the EUHL if those are not handled by the EUHA Board Committee or other committee,
  - j) imposes sanctions and penalties for less severe infringements of the Manual, contract concluded between the EUHA and University Team (hereinafter referred to as the "Contract") or other EUHL regulations related to sport - technical operations; however, within its scope the Committee is not authorized to rule on suspension or withdrawal of the EUHA funding for University Teams, reduction of subsidies or other financial incentives intended for University Teams,
  - k) performs other tasks as determined by the EUHA Board Committee.
3. Committee cooperates with other EUHA committees and EUHA bodies for the purpose of proper performance of its tasks.

### **Article III.**

#### **Committee Structure and Term of Office**

1. Committee consists of five members, in particular: Committee Chairman, Committee Vice-Chairman and 3 regular members. Committee maintains a written





list of members published on the EUHA web site together with Committee contact information.

2. One Committee member is nominated by the University Teams and represents the University Teams in the Committee. Committee member nominated by the University Teams can not serve as Committee Chairman, unless ruled otherwise by the EUHA Board Committee.
3. Number and appointment of the Committee members may be modified by the EUHA Board Committee anytime, provided that proper functioning of the Committee remains intact. In case the number of Committee members is reduced, one Committee member must be still nominated by the University Teams under conditions set out in this Statute.
4. Committee Chairman must be a member of the EUHA.
5. Committee members' term of office runs until the end of relevant EUHL Season.

#### **Article IV.**

##### **Appointing Committee Members**

1. Committee members are appointed by the EUHA Board Committee, except for the cases set out in Article IV(2) of this Statute.
2. Committee Member representing University Teams is nominated by the University Teams based on their mutual agreement within 10 working days from being invited to do so by email from the EUHA Board Committee or EUHA representative. Such email notice must be delivered to all University Teams, whereby the 10 day period shall begin from the day the email is sent to each University Team and the EUHA receives an email delivery notification (not read receipt), If University Teams fail to nominate a candidate for the Committee



- membership within the specified period, such member may be nominated and appointed directly the EUHA Board Committee.
3. The EUHA Board Committee assumes all powers of the Committee until all members of the Committee are appointed, unless decided otherwise by the EUHA Board Committee.
  4. A Committee member's term of office starts on the day of their appointment by the EUHA Board Committee, provided that all Committee members are appointed, or on other day determined by the EUHA Board Committee.
  5. EUHA Board Committee may reserve the right to see documentation related to professional competencies and qualifications of a nominated Committee member prior to their appointment, if the EUHA Board Committee harbors doubts concerning their capacity to serve as a Committee member. If the EUHA Board Committee continues to doubt the nominee's qualifications, the EUHA Board Committee is authorized to dismiss such nomination and not appoint the nominee as a member of the Committee. Following refusal to appoint University Teams' nominee, the EUHA Board Committee shall resend the email notice to the University Teams pursuant to Article IV(2) of this Statute and the period for nomination shall start anew.
  6. Committee member's end of term of office is the day of:
    - a) resignation of membership,
    - b) Committee member's death,
    - c) term of office expiration,
    - d) removal from post.
  7. In case a new Committee member is not appointed when current member's term of office expires, the current member continues at their post unless they resign pursuant to Article IV(9) of this Statute.



8. Committee member may be removed from their post based on a written decision by the Committee approved by a qualified majority of all Committee members except the removed member or based on the EUHA Board Committee decision due to severe violation of Committee member's obligations or other severe infringement. Committee member must have the opportunity to comment on the proposal to remove them from the post prior to adoption of the decision to remove. If a Committee member is removed from the post based on decision of the Committee, than this Committee member shall have the right to request in writing the EUHA Committee to review the decision within a period of 3 working days from the day the request is delivered. The decision to remove a Committee member from post is delivered by mail or e-mail. Email is considered delivered from the moment the email delivery notification (not read receipt) is sent. EUHA Board Committee has the authority to dismiss or confirm the Committee's decision to remove Committee member from their post.
9. Committee member can resign their membership in the Committee anytime by a written notification that shall enter into force on the day of its delivery to the EUHA Board Committee or to the Committee. If member's resignation should severely impact operations of the Committee, the EUHL, the EUHA or cause damage to the EUHA, the resigned Committee member is obliged to continue performance of tasks necessary to prevent the above mentioned situations, otherwise they shall be liable for damages incurred to the EUHA. This obligation lasts no longer than 21 days from the day the decision to resign from the post of Committee member entered into force.





## Article V.

### Committee Meetings and Voting

1. As a rule, the Committee meets once a month, otherwise the Committee convenes as needed.
2. Committee meetings are closed to public. However, the EUHA Board Committee members are always allowed access to the meetings. Access of other persons may be granted based on Committee decision approved by a qualified majority of all present Committee members or based on decision of the EUHA Board Committee.
3. Attendance at the meetings is unsubstitutable, unless ruled otherwise by the EUHA Board Committee. Committee member is obliged to inform Committee Chairman without undue delay if they cannot attend a Committee meeting and state the reason for their absence. Committee Chairman is obliged to inform Committee Vice-Chairman and the EUHA Board Committee without undue delay if they cannot attend a Committee meeting and state the reason for their absence.
4. Committee meetings are convened by the Chairman or Vice-Chairman of the Committee or, in case of their absence, by other member of the Committee authorized to do so by the Committee Chairman; the invitation must be delivered to the members at least 3 working days prior to the meeting. Committee meeting can be convened, in justified cases, without adhering to the period set out in the previous subparagraph. However, the convener must make every effort to inform Committee members about the meeting without any undue delays. If a Committee meeting is convened by a person other than the Chairman of the Committee, the convener must inform the EUHA Board Committee of this fact without any undue delay.
5. Invitation to Committee meeting must include:



- a) time and place of the meeting,
  - b) form of the proceedings,
  - c) brief meeting agenda,
  - d) other information as determined by the convener.
6. Invitation to Committee meeting is delivered to Committee members by mail, email or a phone call, whereas the preferred method is mail delivery. Invitation sent by email is considered delivered from the moment the email delivery notification (not read receipt) is sent. Invitation by phone call is allowed predominantly in cases, when time is of essence and other methods might defeat the purpose of the meeting.
  7. Committee member is responsible for providing the Committee Chairman with their current valid email address and phone number. If a Committee member cannot receive emails or phone calls, e.g. due to vacation or stay abroad, they are obliged to inform the Committee Chairman of this fact without undue delay.
  8. As a rule, meetings of the Committee are held in person and attended by the Committee members. However, a Committee meeting may be held in a form of a video-conference via skype, facetime or other similar service if ruled by the Committee Chairman or other member authorized by the Chairman.
  9. Committee meeting can take place only in continued presence of the Chairman or Vice-Chairman authorized by the Chairman in cases when the Chairman is not able to attend the meeting.
  10. A quorum exists if a qualified majority of the Committee members is in attendance.
  11. Committee decides on matters that fall under the Committee's competence in the form of resolutions. Committee decides on matters of lesser importance with a qualified majority of members present at the meeting. Prior to voting, the Committee Chairman or member authorized to conduct the meeting declare if the voting matter is of lesser or crucial importance. If the Committee votes on matters





of crucial importance, the decision must be approved by a qualified majority of all its members. Matters of crucial importance are considered those matters that significantly regulate rights and obligations set out in the Manual or other documentation related to sport - technical operations of the EUHL. After adoption, each Committee resolution must be submitted to the EUHA Board Committee for approval without undue delay, unless it is a decision of the Committee Chairman pursuant to Article V(13) of this Statute. Committee resolution becomes effective after it is approved by the EUHA Board Committee and signed by Chairman of the EUHA Board Committee.

12. If votes are tied, the matter in question is referred to the EUHA Board Committee for decision without undue delay.
13. Matters of low importance that do not significantly impact operations of the EUHL may be decided orally by the Committee Chairman for reasons of economy and efficiency. However, the Committee Chairman is obliged to inform the EUHA Board Committee and the remaining members of the Committee about their decision without undue delay via email notification, if the person that must be informed about the decision was not present for the decision. If a member of the Committee suspects that the Committee Chairman's ruling is in conflict with the provisions of this Statute or the matter was more significant than announced, they can request the EUHA Board Committee to review the Chairman's decision within 3 days from learning about the Chairman's ruling. Objective period within which a Committee member can request the EUHA Board Committee to review the Chairman's ruling is 7 days from the date of the Chairman's ruling.
14. If the matter so requires and the timing allows, the Committee Chairman is obliged to invite by email all University Teams to comment on the matter at hand. If a University Team fails to comment on the matter within 5 days from the day the



email inquiry was delivered, it is deemed the Team has no objections. If the situation requires, the Chairman can shorten the period set out for comments, particularly if the original period may defeat the purpose of meeting. Email is considered delivered if sender receives email delivery notice (not read receipt).

15. Committee decision is prepared in writing with the EUHA letterhead. Committee decision must include the following information: who made the decision, brief reasoning if necessary, information on appeal if applicable, date of issue. Decision/Resolution is signed by the Committee Chairman and Chairman of the EUHA Board Committee. Decision/Resolution is sent to all directly affected subjects.
16. Decision/Resolution of the Committee cannot be appealed, unless the ruling deals with imposition of sanctions for infringement of the Manual in the sport - technical area, Contract or other documentation related to sport - technical area, unless set out otherwise in this Statute.
17. Committee has the authority to decide on the following sanctions related to infringement of the Manual, Contract or other documentation in relation to sport - technical area:
  - a) written warning,
  - b) written warning published by the EUHA means of communication,
  - c) penalty in the amount of up to 500 € (five hundred euro),whereas individual sanctions can be imposed simultaneously.
18. Affected subject may appeal Committee's decision to impose sanctions within 3 working days from the day of decision/resolution delivery. Appeal can be delivered by mail or email to the EUHA Board Committee. EUHA Board Committee has the authority to confirm or cancel the Committee's decision and separately decide on sanctions or return the matter to the Committee for renegotiation and new decision.



19. Minutes (Protocol) of the Committee's meeting must include in particular:

- a) time and place of the meeting,
- b) form of the proceedings,
- c) meeting agenda,
- d) content of adopted decisions and resolutions of the Committee,
- e) voting results,
- f) list of attendees with their signatures if applicable,
- g) Committee members' objections to content of the Minutes,
- h) Committee Chairman's signature or signature of authorized person conducting the meeting and signature of the minuteman, if appointed.

20. Minutes of the Committee meetings are archived in paper and electronic form, whereby the Chairman is responsible for filing and archiving thereof. Brief summary of Minutes of the meetings that took place within the relevant month is included in the monthly reports submitted to the EUHA Board Committee by the Committee Chairman.

21. Committee is obliged to provide the Minutes for consultation to the following:

- a) member of the Committee,
- b) the EUHA Board Committee,
- c) representative of University Team with duly substantiated interest.

## **Article VI.**

### **Rights and Obligations of Committee Members**

1. Chairman of the Committee is particularly responsible for:

- a) ensuring proper functioning of the Committee,
- b) conducting and convening Committee meetings,





- c) maintaining and updating a written list of Committee members,
  - d) preparing agenda of Committee meetings and filling and archiving Minutes of the meetings,
  - e) communicating with the EUHA Board Committee regarding matters of the Committee operations,
  - f) delegating Vice-Chairman or other Committee members to perform some of the Chairman's competences,
  - g) submitting written performance reports to the EUHA Board Committee in the first week of the month following the month covered in the report,
  - h) providing all documents and information related to operations and proper functioning the Committee at the end of their term of office to newly appointed Chairman of the Committee and inform the newly appointed Chairman about previous activities.
2. Written reports prepared by the Committee Chairman pursuant to Article VI(1)(g) of this Statute must include the following:
- a) summary of the Committee's activities in the relevant month,
  - b) information about Committee meetings in the relevant month together with brief summary of those meetings that must include the following information: time, place and form of meeting, list of attendees, subject of the meeting, adopted decisions and resolutions and other important information related to the meeting and its subject,
  - c) If the Committee discussed matters the University Teams needed to be notified of, the Committee Chairman is obliged to attach a table showing responses of individual University Teams,
  - d) other important information related to activities of the Committee in the relevant month.



3. Vice-Chairman of the Committee is particularly responsible for:
  - a) performing functions and tasks of the Chairman in their absence in scope determined by the Chairman of the Committee.
4. All members of the Committee are particularly responsible for:
  - a) attending Committee meetings, voting at the meetings and speak to discussed matters, learn contents of provided materials, learn contents of Minutes of the Committee meetings and consult those Minutes,
  - b) submitting complaints and initiatives related to Committee activities and discussed matters to the Committee Chairman,
  - c) submitting proposals of removing a Committee member from function for severe or repeated violations of their obligations.
5. All members of the Committee are particularly obliged to:
  - a) act honestly, fairly, to their best conscience and in the best interest of the EUHA and the EUHL and comply with the EUHL Code of Conduct,
  - b) attend Committee meetings,
  - c) act impartially and objectively,
  - d) contribute to development of the EUHL and building its image and reputation by properly performing their duties,
  - e) comply with provisions of this Statute, the Manual, the EUHA bylaws and with resolutions of the EUHA Board Committee and other generally binding provisions.

## **Article VII.**

### **Accepting and Handling Initiatives/Motions**

1. University Teams represented by either manager, coach or authorized team representative are entitled to approach the Committee with initiatives or motions.



Other committees operating in the EUHL are also entitled to approach the Committee with initiatives.

2. Initiatives or motions are sent directly to the Committee by mail or email.
3. Committee is obliged to give their opinion in regards to initiative or motion or complaint within 10 working days after such initiative, motion or complaint was delivered to the Sport - Technical Committee; the Committee is obliged to state in the opinion if the initiative is accepted or dismissed and send the opinion to the initiator without undue delay. Opinion of the Committee sent by email is considered delivered from the moment the email delivery notification (not read receipt) is sent.
4. Committee is entitled to dismiss an obviously unjustified motion or initiative, whereby the initiator must be notified of reasons that render their initiative or motion unjustified. Committee opinion dismissing a motion or initiative or complaint may be appealed within 3 working days from delivery of the opinion. Appeal is delivered directly to the EUHA Board Committee by mail or email.
5. If an initiative, motion or complaint is accepted, the Committee:
  - a) decides on the initiative via its Chairman, if it concerns matters of low importance,
  - b) submits the content of initiative to Committee meeting for discussion,
  - c) submits the content of initiative with attached Committee's opinion/recommendation to the EUHA Board Committee or other relevant Committee.
6. Initiative pursuant to Article VII(1) of this Statute can be submitted for the following reasons:
  - a) violation of the EUHL Manual in regards to sport - technical aspects of operations,





- b) it is an initiative or motion to amend or modify sport - technical aspects of the Manual,
- c) it is an initiative or motion related to interpretation of provisions of the Manual,
- d) it is other initiative or motion related to sport - technical aspects of the EUHL operations.

### **Article VIII.**

#### **Conflict of Interest and Cooperation with Other Committees**

1. Committee member can simultaneously be a member of other EUHA committee, however only as a regular member and not committee chairman, vice-chairman or other official with similar competences, unless ruled otherwise by the EUHA Board Committee.
2. If a Committee member learns about their potential conflict of interest that might compromise their performance in the Committee, they are obliged to inform the EUHA Board Committee of this fact without undue delay. Failing to do so is considered a severe infringement of this Statute and the violator shall be liable for damage incurred to the EUHA by this infringement.

### **Article XI.**

#### **Final Provisions**

1. If provisions of this Statute are or will be in conflict with the EUHA bylaws, Manual, Contract between the EUHA and University Team or decision of the EUHA Board




- Committee, these documents shall take precedence unless decided otherwise by the EUHA Board Committee.
2. Amendments and modifications to the Statute are subject to approval by the Committee, whereby the Committee's decision on such modifications or amendments must be subsequently approved by the EUHA Board Committee. Amendments and modifications of the Statute initiated by the EUHA Board Committee are not subject to approval by the Committee.
  3. Each modification must be accompanied by drawing up the complete new version of the text of the Statute signed by the Committee Chairman and Chairman of the EUHA Board Committee.
  4. Statute and its modifications become effective and valid on the day the Statute is approved by the EUHA Board Committee.

Statute of the Sport - Technical Committee of the EUHA was approved at the EUHA Board Committee meeting on 24.07.2017

In Trenčín on 28.08.2017

**EUHA**  
EUROPEAN UNIVERSITY HOCKEY ASSOCIATION  
Považská 35, Trenčín 911 01, Slovakia  
IČO: 42 277 167, DIČ: 202 368 4498  
www.euhl.eu



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Chairman of the Committee

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EUROPEAN UNIVERSITY HOCKEY ASSOCIATION  
Považská 35, Trenčín 911 01, Slovakia  
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